

BY-LAWS OF THE YELLOW BREECHES CHAPTER OF
THE PENNSYLVANIA GUILD OF CRAFTSMEN

September 2014

ARTICLE I – NAME, ORGANIZATION, AND LOCATION

The YELLOW BREECHES CHAPTER OF THE PENNSYLVANIA GUILD OF CRAFTSMEN (YBC), formerly known as the Cumberland Handcrafters Guild was granted a charter by the Pennsylvania Guild of Craftsmen, as a non-profit corporation composed of local chapter members and Members at Large, in September 1986. The YBC generally serves Cumberland and adjacent counties. Meetings are held at a time and location as determined by its members.

ARTICLE II – PURPOSE

The mission of the YBC is:

1. To foster the appreciation and execution of handcrafts of the highest quality.
2. To encourage the study and practice of handcrafts in the community.
3. To support and expand high standards of design and craftsmanship via meetings, publications and exhibitions.
4. To assist our members in the marketing of their handcrafts.

ARTICLE III – MEMBERSHIP

Membership is open to any person without regard to race, color, sex, religion, national origin, or sexual orientation who abides by these by-laws and who is a member of the Pennsylvania Guild of Craftsmen.

Membership categories and dues shall be as defined by the Pennsylvania Guild of Craftsmen.

ARTICLE IV – FISCAL YEAR

The YBC fiscal year shall correspond to the calendar year.

ARTICLE V – MEETINGS

Meetings open to all members and guests will be held on regular intervals at a time and location determined by the members.

Three (3) officers and ten percent (10%) of the membership constitute a quorum for conducting business at a meeting.

ARTICLE VI – OFFICERS

The YBC Executive Committee will be comprised of the following officers, whose duties are described herein:

President

Preside at all meetings of the YBC, Executive Committee, and Board of Directors.

Appoint chairmen and members of standing committees, except by-laws.

Be Ex-Officio member of all committees.

Direct and coordinate the activities of the YBC.

Limit service to two consecutive terms.

Vice President

- Perform duties of President in his/her absence.
- Represent YBC as directed by President.
- Serve as chairman of By-laws Committee.

Secretary

- Record, maintain and distribute YBC meeting minutes to membership.
- Maintain Policies and Procedures Manual and provide access to such documents as requested by members.
- Maintain membership roster.

Treasurer

- Collect and deposit into the bank accounts of the YBC all monies of the YBC.
- Pay expenses of the YBC as approved by a second member of the Executive Committee.
- Sign YBC checks for amounts up to \$2,000. Checks for amounts greater than \$2,000 must be co-signed by a second YBC member designated by the Board of Directors.
- Maintain a document which substantiates receipts and expenditures and present summary of financial activities at each general meeting.
- Present full financial statements at the close of each fiscal year.

Standards Vice President

- Schedule and manage chapter jury sessions.
- Offer mentoring for juried status candidates.
- Manage show jurying.
- Manage group exhibitions to assure they always reflect the YBC as a whole.

Preserve the integrity of juried status by consistently promoting our 3 benchmarks of excellence in craftsmanship, resolved design, and unique voice.

The Executive Committee plus the immediate past president and the chairmen of the standing committees shall constitute the Board of Directors. No individual shall hold more than one elected position.

ARTICLE VII – TRANSACTION OF BUSINESS

Business may be transacted by vote of a majority of members present at any regular meeting except as otherwise specified in these bylaws.

The Executive Committee shall establish and maintain a Policies and Procedures Manual which includes Pennsylvania Guild of Craftsmen policies applicable to all chapters plus YBC specific policies and procedures to guide routine operations of the chapter.

ARTICLE VIII – BY-LAW CHANGES

The by-laws may be amended as follows:

Prior to any action, all members will be notified in writing of the intent to change the by-laws.

Recommended changes will be read at the meeting following written notice to the membership.

Changes will be voted upon at the next meeting.

By-law changes must be ratified by at least two-thirds (2/3) of the members present at the voting meeting.

ARTICLE IX DISSOLUTION OF YBC

Members shall be notified in writing at least ten (10) days prior to meeting to call for a dissolution vote. A simple majority of the members present may then dissolve the YBC.

Upon dissolution of the YBC, any assets held in the name of the YBC shall not be distributed to members; rather they shall be donated to other central Pennsylvania organization(s) that support the ideals of the YBC. The recipient organization(s) shall be determined by vote of the members present at the dissolution meeting.

The disposition of the assets shall be made part of the final minutes. A copy of these minutes shall be sent to all who are members at the time of the dissolution.